

CITY OF SAINT PAUL

Mayor Christopher B. Coleman

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St. Paul Athletic Facility Rental Information

Scheduling Priority

- 1. St. Paul Parks and Recreation Programs
- 2. St. Paul School District Programs
- 3. St. Paul Youth Programs
- 4. St. Paul Adult Programs
- 5. Ramsey County Youth Programs
- 6. Ramsey County Adult Programs
- 7. Other

50% of team/organization roster must be defined as St. Paul or Ramsey County residents as it relates to the respective team applying for field access. (Municipal Athletics reserves the right to request proof of residency for any rental organization or group)

Returning teams will have priority within each category listed above.

Citywide Athletic Field Availability

*	McMurray Soccer Practice Field	7am - Dusk
*	McMurray Soccer West	7am -11pm
*	McMurray Soccer East	7am - 11pm

* Arlington/Arkwright Soccer 7am – Dusk (Opens June 1st)

* Rice/Arlington Turf Field
* Toni Stone Baseball Field/Dunning
* McMurray Baseball Field
7am - 10pm
8 am - 11pm
8 am - Dusk

* Arlington/Arkwright Baseball 8 am - 9pm (mid-June thru October)

* Dunning Softball 8 am - 10pm * Rice/Arlington Softball 8 am - 10pm

Defined Times of Use (for McMurray and Arlington/Arkwright soccer fields only)

Weekdays

7am – 3pm First Paid Basis 3pm - 8pm 18 & younger 8pm -11pm Ages 19 & older

Weekends

7am – 3pm Ages 18 & younger 3pm – 11pm Ages 19 & older

^{*} St. Paul Municipal Athletics reserves the right to rent field space at any given time to any given applicant after the initial reservation period defined in the 2013 timeline.





User Fees

Soccer Facilities

McMurray Soccer (Artificial Turf Fields) 2 regulation fields (Lights-Yes)

St. Paul resident - \$75.00 per hour, non resident \$90.00 per hour

1 Practice sized field (Lights-No) St. Paul resident \$60.00 per hour, non resident \$75.00 per hour

Arlington/Arkwright Soccer (Natural Grass Field) -1 HS regulation field (Lights-No) GAMES ONLY

St. Paul resident - \$60.00 per hour, non resident \$75.00 per hour

Rice/Arlington (Artificial Turf Field) 1 regulation field (Lights-Yes)

St. Paul resident - \$40.00 per hour, non resident \$55.00 per hour

Baseball Facilities

Toni Stone Baseball Field/Dunning Stadium-1 field (Lights-Yes)

St. Paul resident - \$100.00 per game/Doubleheaders \$185.00, non resident \$115.00 per game McMurray Baseball Field-1 field (Lights-No)

St. Paul resident-\$100.00 per game/ Doubleheaders \$185.00, non resident \$115.00 per game Arlington/Arkwright Baseball-1 field (Lights-No) Beg. Mid-June

St. Paul resident-\$100.00 per game/ Doubleheaders \$185.00, non resident \$115.00 per game

Softball Facilities

Dunning Softball Fields-3 fields (Lights-Yes)

St. Paul resident - \$40.00 per game, non resident \$55.00 per game

Rice/Arlington Softball Fields- 6 fields (Lights-Yes)

St. Paul resident - \$40.00 per game, non resident \$55.00 per game

McMurray Softball Fields - 5 fields (Lights-Yes)

St. Paul resident - \$30.00 per game, non resident \$45.00 per game

2013 Timeline

Spring/Summer Dates -

From March (weather dependent) – August 23, 2013

Returning Renters

- Initial field reservation applications will be accepted January 2 through January 11, 2013. Confirmations will be announced by February 1, 2013.
- Your rental request will not be considered if there is a past due balance on your account.

New Renters

• Beginning February 4, 2013 field reservations will be accepted on a first paid basis depending on availability.

Fall Rentals -

From August 24, 2013 – November (weather dependent)

Returning Renters

- We will accept rental applications for Fall rentals beginning June 3, 2013 through June 7, 2013.
- Renters who are not up to date with payments will not be allowed to reserve additional space.

New Renters

• Beginning June 10, 2013 field reservations will be accepted on a first paid basis depending on availability.

Renter Responsibilities

- It is the renter's responsibility to monitor their field usage, including which field they are scheduled on and start and end times. Renters that go past their scheduled end times will be billed for the additional time and may be subject to other penalties **Municipal Athletics reserves** the right to cancel future rental dates if a renter does not abide by their schedule.
- Any changes to a contract must be submitted in writing. (Also see refund policy.)
- Renters are responsible for the conduct of their participants. Please ensure participants are respectful of our facilities.
- While we do our best to schedule rentals, sometimes conflicts do happen. Please let us know immediately if there is an issue at the field. We cannot address problems if we do not know about them.

Payment Procedure

- For rentals that compromise 5 or fewer dates, the renter will provide a twenty-five percent down deposit. The remaining rental fee must be paid before the first rental date or you will not be able to use the facility.
- For rentals that compromise 6 or more dates, the renter will provide a twenty-five percent down deposit for all rentals. A rental is not confirmed until this fee is paid. The remaining balance must be paid by the due dates listed on the contract.
- It is the renter's responsibility to ensure that payments are made on time.
- Municipal Athletics reserves the right request payment in full from *any* renter. Municipal Athletics also reserves the right to cancel future rentals if a renter does not meet the payment requirements.
- Payments must be submitted to the Municipal Athletic Office and can be paid by cash, credit card, or check.

Cancelation/Refund Procedure

- All cancelations must be submitted in writing. This includes cancelations due to weather.
- Renters must cancel their reservations two weeks (14 days) in advance of the scheduled date. Refunds will be processed at 80% of total cost.
- Refunds will not be given to any reservation that is canceled less than two weeks (14 days) in advance of the scheduled date.
 - An exception to this policy will be made for cancelations due to severe weather or unplayable field conditions.

Goals/ Playing Equipment

Any group that will be storing or using personal playing equipment at any of our athletics facilities must get permission from our office. You will be required to sign the Equipment Release from Liability Form. Any equipment stored at our facilities must be properly locked when not in use. Please call our office if your organization plans on bringing goals/playing equipment to one of our Athletic Facilities.

Concussion in Youth Sports

The State of Minnesota requires that any coach, volunteer or official working with youth must be concussion certified in youth sports. Please ensure that you follow this requirement. The link for the youth concussion website is: http://www.cdc.gov/concussion/HeadsUp/youth.html

Contact Information

Field Reservation applications can be e-mailed to Field Reservation applications can be e-mailed to Field Reservation applications can be e-mailed to Field Reservation applications can be e-mailed to Field Rentals@ci.stpaul.mn.us, faxed to 651-558-2237, or by mail to Municipal Athletics, 1500 Rice St., St. Paul, MN 55117

Field Availability

Subject to change

None of our facilities will be available to renters June 21 - 23, 2013 Only softball and baseball facilities will be available to renters June 28 - 30, 2013.

McMurray Athletic Complex is not available to renters July 4 - 8,2013.